



## MINUTES OF BOARD OF TRUSTEES VOTING MEETING October 20, 2016, 6:30 PM

Executive session regarding legal matters held prior to the start of the regular board meeting.

### **Regular Meeting**

**Kent Smith, Board President called the meeting to order at 6:45 PM.**

Carol Schaeffer, Diane Hope, Harold Smith, Christine Gehring, Marilyn Thomas, Sarah Pilacik, Michelle Boyd, Gina Guarino Buli, Max Olstad, Ethan Bilson and Charlie Walker (FSO)

**Board Members:** Kent Smith, Anthony Bragoli, Michael Ghar, Kathleen Drennan, Martha Stephens, Shawn Glick, Monica Reynolds, Eva Marie Swymelar, Kent Wenger and Minal Kapasi

Opening statements  
None.

### **MINUTES**

Review & accept minutes from meeting from September 15, 2016 voting meeting.

***Anthony moved to approve, Kathleen seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.***

### **STUDENT HEARING(S)**

Student A - Hearing was held Tuesday October 11, 2016. The decision of the committee of Board members was for the student to complete the 10-day suspension and then expulsion for remainder of the 2016/2017 school year. Student A may reapply for 2017-2018 school year.

***Anthony moved to approve, Martha seconded. 10-ayes, 0-nays, 0-abstention. Motion carries.***

Update from Student Representatives

Ethan Bilson provided an update on Academy Counsel efforts including pep rally, spirit week and the upcoming powder puff event for pancreatic cancer research.

### **COMMITTEES MEETING UPDATES**

#### **Development Committee**

Gina noted that the Committee met in the prior month. Committee is discussing the option to host an evening meeting once a quarter. Giving Tuesday was well received last year and we will continue this event this year.

Christine noted that the staff will install a soda machine accessible only to faculty and proceeds to benefit the family fund.

### **Curriculum Committee**

Gina noted the Committee had met and the priority if the Lower School reading curriculum. 2 pilot programs are going to run from mid-November and continue for the remainder of the year.

Math curriculum is still new and we are awaiting feedback on the K-6 implementation.

Tech task force finished its fact finding, they are now developing an implementation plan.

### **Finance Committee**

Kent W., presented an update on Committee meetings and noted that the Committee had met in the prior month.

Kent W., plans to have a Committee meeting to review preliminary budget.

Kent W., also noted our first Bond Payment was made in the prior month. Additionally, all feeding districts are currently reimbursing in accordance with law.

### **Legislative Awareness Committee**

Eva noted this Committee should be an Ad Hoc Committee instead of a standing Committee. The Board concurred, and the Legislative Awareness Committee will be run as an Ad Hoc Committee.

### **H.R. Committee**

Kathleen noted the Committee met and that the Committee will meet on the 4<sup>th</sup> Thursday of the month on a go forward basis. The Committee will focus on the evaluation criteria for CEO role.

### **Business Manager's report**

Carol presented and discussed the Business Manager's Report.

*Martha moved to approve Business Manager's Report, Kent W., seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

### **CEO's Report**

Carol presented the updated staff roster.

*Anthony moved to approve, Martha seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

Gina presented an update on the status of the punch list and final close out with 3 major outstanding items: a broken exterior window in art room, dance room mirror wall cracks due to repair work and a sidewalk drain in front of the entrance.

Gina also discussed the SPP grade and its implications relate to the factors included in the process.

Gina also presented the updated staff roster.

*Anthony moved to approve, Martha seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

## **Principals' Report**

Michelle presented an update on the Spanish Festival, the Dorney Park field trip and noted the end of trimester celebration (Movie Tavern Event) and awards ceremonies on November 18<sup>th</sup> and 30<sup>th</sup> respectively. The Upper School will host a Mock Election in parallel with the current election season.

Christine discussed the upcoming Veteran's Day Breakfast (November 11<sup>th</sup>) including honors singers and trumpet player(s), Holiday Shop (in conjunction with FSO). Looking at the student assist program and school based counseling (no cost to school). In School suspension is being discussed as an alternative disciplinary program.

## **Dean of Students Report**

None.

## **OLD BUSINESS**

Kent S. presented an update on Building and Grounds Issues including Lots 4 & 6 and the playground. Pennoni is completing the drawing (revised Site Plan) to be submitted to the Borough. The Borough will present at a public meeting and will vote – parents should be encouraged to attend and voice their thoughts on the issues.

Kent presented the Computer / Technology Acceptable Use Policy – Revisions for its second reading.

Kent S., suggested that we have a Land Use Attorney in attendance with the School at the upcoming Borough meetings.

## **NEW BUSINESS**

Kent S., and Gina presented the Staff Bonuses. A robust discussion ensued.

***Martha moved to approve the staff bonuses as presented, Mike seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.***

Kent S., presented the CEO Bonus to be paid with Staff bonuses. A robust discussion ensued.

***Martha moved to approve the CEO bonus as presented, Kent W., seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.***

## **PUBLIC COMMENT**

Charlie Walker (FSO) engaged in a robust discussion on the delay with the playground and the process with the Borough.

Kent W., discussed the current status of college outreach to engage additional Ivy League Schools to help get our School on such prestigious schools radar.

***Motion to adjourn meeting made by Anthony, Eva seconded. 10-ayes, 0-nays, 0-abstention, all in favor. Motion carries.***

**Kent S., adjourned the meeting at 7:55 PM. Executive session regarding real estate and legal matters followed the meeting.**

Minutes prepared by: /s/ A. Bragoli.